

Norwalk Gamer Symphony Orchestra
Minutes for the Board Meeting of Tuesday, July 9th, 2019

Meeting called to order at 8:11 P.M. by Bryan.

Rachael moves to accept the minutes as read. Mike seconds.

Committee Reports

- 1.) Music Committee, by Lexi
 - a.) We have a tentative setlist designed for the RetroWorld Expo.
 - b.) We'll get to work on that set in next rehearsals.
- 2.) Finance Committee, by Stephen
 - a.) \$193 in cash donations from the concert.
 - b.) Checks have been ordered, and are en route.
 - c.) Network for Good account linked to charity - Facebook goes through this, so we can donate through Facebook now.
 - d.) We need a check from Network for Good to verify how much money we have in their account right now, pretty weird.
 - e.) We can soon get donate buttons embedded in places.
 - f.) Balance of our accounts at \$1,825 right now.
 - g.) We have a little in PayPal.
 - h.) Pending check for \$200 to East Norwalk Library.
 - i.) Pending cash to deposit.
- 3.) Library Committee, by Rachael
 - a.) We can use colored paper to encourage returning library materials.
 - b.) We want to make sure the library is always well stocked.
 - c.) We can still help people with print-outs if they don't have them.
 - d.) We could stamp the music, too, to further encourage returning it.
 - e.) We need to make our expectations clearer about temporary use on Library stuff.
- 4.) Social Media Committee, by Rachael
 - a.) We did a \$40 ad for the Pequot concert.
 - b.) 4,031 people - 148 post engagements - 76 clicks on the link - 90 event responses
 - c.) Ran for 1 week.
 - d.) How often to submit receipts for reimbursement? ASAP!

Old Business

- 1.) Code of Conduct/Photo Release - *Rachael introduces motion, Lexi seconds.*
 - a.) Went through Code of Conduct document.
 - b.) Went through Photo Release document.
 - i.) Will be set up as Google Form.
 - ii.) Will be sent to old members, incorporated into sign-up later.

Rachael motions to close the floor, Lexi seconds.

New Business

- 1.) Move to accept membership forms - *Mike introduces motion, Rachael seconds.*
- 2.) Liability insurance - *Sam introduces motion, Rachael seconds.*

- a.) We have a binder. Functions like insurance.
- b.) We'll have official document soon. Very soon.
- c.) We can begin rehearsal space search!
- d.) We'll get documents together, deputize people to search

Sam motions to close the floor, Mike seconds.

3.) Regular Schedule - *Rachael introduces motion, Sam seconds.*

- a.) Rachael's ideal: 1 Saturday per month, 2 weekday rehearsals (mix-and-match is okay, or consistent)
- b.) Sam's ideal: 2 Tuesdays per month, ambivalent on Saturday or third weekday
 - i.) Prioritizing weekdays for regular, paid stuff
 - ii.) Wildcards for Saturdays through libraries?

Rachael motions to close the floor, Lexi seconds.

4.) Pequot Retrospective - *Rachael introduces motion, Lexi seconds.*

- a.) It was a small stage.
- b.) Early arrival and set-up was helpful.
- c.) We rushed a lot of the pieces, tempo-wise, during performance.
- d.) Too quiet in recording.
 - i.) Designate someone [preferably outside the orchestra] to do soundcheck.
 - ii.) Designate time to do soundcheck - separate from warm-up.
- e.) Designate someone to run donations/merch spot.
- f.) Label merch prices.
- g.) Ben's cash box is ours - we might need to acquire our own.
- h.) Make a donation box
 - i.) Creative task force to design and implement this?
- i.) Designated warm-up time would be helpful.
- j.) Hard cut-off/doors open would also be helpful, as a timing target for other things.
- k.) Designated mic for choir would be good.
- l.) Designated mic for speakers in between pieces would be helpful.

Rachael motions to close the floor, Lexi seconds.

Rachael moves to adjourn the meeting, Mike seconds.

Announcements

- 1.) Next board meeting, Tuesday, September 3rd